

Agenda

Overview and Scrutiny Performance Board

Thursday, 7 September 2017, 10.00 am
County Hall, Worcester

All County Councillors are invited to attend and participate

This document can be provided in alternative formats such as Large Print, an audio recording or Braille; it can also be emailed as a Microsoft Word attachment. Please contact Democratic Services on telephone number 01905 844963 or by emailing democraticservices@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Overview and Scrutiny Performance Board

Thursday, 7 September 2017, 10.00 am, County Hall, Worcester

Membership

Councillors:

Mr C J Bloore (Chairman), Mrs E A Eyre (Vice Chairman), Mr A A J Adams, Mrs J A Brunner, Mr P Middlebrough, Mrs F M Oborski, Mr C B Taylor and Mr P A Tuthill

Co-opted Church Representatives (for education matters)

Bryan Allbut (Church of England)

Parent Governor Representatives (for education matters)

Ms C Richardson (Parent Governor) and Vacancy (Secondary)

Agenda

Item No	Subject	Page No
1	Apologies and Welcome	
2	Declaration of Interest and of any Party Whip	
3	Public Participation Members of the public wishing to take part should notify the Head of Legal and Democratic Services in writing or by e-mail indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case Wednesday 6 September 2017). Enquiries can be made through the telephone number/e-mail address below.	
4	Confirmation of the Minutes of the Previous Meeting (previously circulated)	
5	Annual Worcestershire County Council Community Safety Report	1 - 28
6	Member Update and Cabinet Forward Plan	29 - 34

Agenda produced and published by the Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Alyson Grice (01905 844962)/Samantha Morris 01905 844963 email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website [here](#)

This page is intentionally left blank

OVERVIEW AND SCRUTINY PERFORMANCE BOARD 7 SEPTEMBER 2017

ANNUAL WORCESTERSHIRE COUNTY COUNCIL COMMUNITY SAFETY REPORT

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - consider the Annual Update on developments in relation to Community Safety in Worcestershire:
 - consider the County Council's role, with partners in relation to:
 - Prevent/Cohesion
 - Modern Day Slavery and Trafficking
 - Cyber Crime
 - Sexual Violence

Background

2. Key partners involved in community safety have been invited to attend.
3. Appendix 1 to this Report sets out an overview of the activities that the Council has been and is engaged in relating to its community safety function. It confirms the statutory duties of both the Local Authority and the Director of Public Health (DoPH) relating to community safety and ways in which those duties are complied with and the assurance arrangements that are in place in this regard.
4. Worcestershire County Council (WCC) as a Responsible Authority has to comply with its duty under s.17 Crime and Disorder Act 1998 (as amended), which requires each Authority to exercise its functions with due regard and to do all that it reasonably can to prevent crime and disorder, anti-social behaviour and the misuse of drugs and alcohol and other substances and reduce reoffending.
5. This is a corporate responsibility for all Directorates, although the strategic co-ordination of community safety partnership working and corporate leadership sits with the DoPH in the Directorate of Public Health (PH).
6. Section 30 of the Health and Social Care Act 2012, gives the DoPH, responsibility for, amongst other matters, their Local Authority's role in co-operating with the police, the probation service and the prison service to assess the risks posed by violent or sexual offenders. They should also work with local criminal justice partners and Police and Crime Commissioners (PCC) to promote safer communities.
7. WCC fulfils its s.17 duty in a number of ways across Directorates, through commissioning and operational activity and ensuring that policies reflect the duty.

8. A diagram showing the bodies engaged in community safety in Worcestershire and the links between partners is attached as Appendix 2.

9. Short briefings by the Police and WCC will enable the Board to consider the following topics:

- Prevent/Cohesion
- Modern Day Slavery and Trafficking
- Cyber Crime
- Sexual Violence

10. An update on actions from the Reducing Crime Against People at Risk, Scrutiny Task Group recommendations (June 2014) is provided at Appendix 3.

Conclusion:

11. WCC continues to meet its own duties relating to community safety as far as it reasonably can and makes a significant contribution across Worcestershire and West Mercia through its leadership role and its commissioned services.

12. The Directorate of Public Health and the DoPH will continue to ensure that systems assurance and rigour is embedded in the Council's responsibilities for community safety.

Purpose of the Meeting

13. The OSPB is asked to consider:

- (a) The content of the Annual Community Safety report;
- (b) Whether it wishes to make any comments to the Cabinet Member for Health and Well-being, WCC officers or partner agencies; and
- (c) Whether there are any issues which should be the subject of future scrutiny work.

Supporting Information

- Appendix 1: Worcestershire County Council activities on Community Safety
- Appendix 2: Diagram setting out Community Safety governance in Worcestershire and the links between partners
- Appendix 3: Update table on Crime and Disorder Scrutiny Task Group (June 2014)

Contact Points for this report

Specific Contact Points for this report

Tim Rice. Senior Public Health Practitioner (Public Health Directorate) Tel: 01905 843107
Email: trice@worcestershire.gov.uk.

Alyson Grice/Samantha Morris, Overview and Scrutiny Officers
Tel: 01905 844962/844963
Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

All Agendas and Minutes are available on the Council's website at:
<http://www.worcestershire.gov.uk/cms/democratic-services/minutes-and-agendas.aspx>

This page is intentionally left blank

Worcestershire County Council activities on Community Safety

Worcestershire Safer Communities Board (SCB) and North and South Worcestershire Community Safety Partnerships (CSPs):

In two-tier Local Authority areas such as Worcestershire, there is a requirement for a strategic oversight on County wide community safety issues and this is provided through the SCB. The Board carries out this **strategic function** and also oversees a number of sub-groups, the Worcestershire Forum against Domestic Abuse, the Worcestershire Prevent Strategy Group, the Worcestershire Reducing Offending Group and Worcestershire Substance Misuse Oversight Group, which lead on the county-wide response to priority community safety issues. The SCB is co-ordinated and led by Public Health (PH) and the Director of Public Health (DoPH) is the Chair.

The north and south Worcestershire CSPs have the statutory community safety function and their remit is to focus upon the analysis of local community safety issues and support strategic and specific operational approaches to help make local communities safer. They produce and deliver against annual action plans that are backed up by a strategic assessment. They receive funding from the West Mercia Police and Crime Commissioner (PCC) to support their work. PH officers represent the Council on both CSPs and fully engage and support delivery of their plans. This is a significant contribution by WCC to meeting its s.17 duty.

2016/17 Outcomes

- Annual reports received from the chairs/lead officers from the Forum against Domestic Abuse, the Integrated Offender Management Strategy Group, Substance Misuse Oversight group and Prevent Strategy Group on their activities and outcomes.
- Monitoring of the annual Community safety Agreement (CSA) action plan.
- Commissioning and completion of an external peer review of the governance and operation of partnership working arrangements across Worcestershire and reporting back to the SCB with a series of recommendations. Decision to review it in March 2018

2017/18 current activity

- Peer Review outcomes to be reviewed with Community Safety Partnerships (CSPs) considering specific recommendations at SCB 20/3/2018
- CSA to be completed 2017/18 completed and actions being monitored.
- SCB has become a signatory to a joint working protocol which is currently in place between the two Safeguarding Boards and the Health and Wellbeing Board.
- Co-ordination meetings take place between the Chairs of the two Safeguarding Boards, Health and Wellbeing Board and SCB.
- Finalising the Worcestershire Community Safety Information Sharing Protocol between statutory agencies.
- Review of the current community safety governance in March 2018.

Crime Data/monitoring: Information is provided as required in relation to specific reports from SCB sub groups. Standardised PCC scorecards and Police data are utilised

to monitor crime trends.

West Mercia PCC and West Mercia Police and Crime Panel (PCP):

PCC: WCC works closely with the PCC and his office and in particular continue to develop areas where the Council can co-commission and develop joint working approaches, current examples being the financial support for substance misuse, domestic abuse commissioning and Child Sexual Exploitation (CSE). Council officers support work with the PCC through the West Mercia Crime Reduction Board and regular contact and exchanges. The PCC is currently consulting on whether he should take on oversight of Herefordshire and Worcestershire Fire and Rescue Service (H&WFRS)

PCP: The Council is responsible for the administration and support of the Panel and this is managed by officers from Legal and Democratic and supported by the Public Health team. The PCP is responsible for scrutinising the PCC and his Police and Crime plan. It meets quarterly and sub groups are set up for reviewing the PCC's proposed annual precept and on an ad hoc basis for specific pieces of work.

2016/17

- Senior officer attendance and support at the West Mercia Criminal Justice Board and close co-operation with the PCC and the delivery of the Police and Crime Plan
- Support for the PCP sub group scrutiny of the PCC budget and precept proposals.
- PH analysts continue to work in formal joint meetings with counterparts in the Police and CSPs to improve data quality and share best practise.
- WCC responded to the PCC's consultation on the new Plan.
- Best practise training for Councillors in their PCP role organised and provided, including preparing for confirmatory hearings of the Chief Constable, the Deputy PCC and finance officer
- Officers worked with a Members sub group on the advertising, shortlisting and interviewing of independent PCP members.

2017/18

- An Induction Programme designed for new members in September.
- Full consultation with and consideration by the PCP of the PCCs consultation on the future of the Fire Authority
- Full report on the increase in reported sexual violence offences and how the PCC is responding due in September.

Crime data/monitoring: Specific quarterly reports and crime trend data and analysis presented to the PCP, plus ad hoc reports as requested.

Reducing reoffending:

The duty to support the reduction of reoffending primarily sits with the CSPs. Worcestershire Reducing Offending Strategy Group oversees the Partnership work in this area and receives funding from the PCC to support activities to reduce offending and re-offending across the county. It is supported by an Operational Management Group, but the focus of the work is through the One Day One Conversation (ODOC) multi-agency meeting that considers individual offenders and tactical responses to reduce their risk of reoffending. This area of business is primarily led by the Police, probation agencies and the CSPs.

2016/17

- Work completed against Integrated Offender Management (IOM) annual work plan
- Officers supported the updating of the IOM reducing reoffending strategy and action plan.
- Officers are working with the IOM team to develop approaches to working with Domestic Abuse Serial Perpetrators so ODOC now deals with MAPPA nominals
- IOM group is now split into Reducing Offending Strategy Group and Operations Group

2017/18

- A sub group of the Strategy Group has been established, the Operational Management Group, to drive progress and performance.
- The Operational Management Group is working on delivering the existing action plan and has produced ToR
- Each group is now now using a standard set of performance figures across W Mercia
- Mental health representation has been secured on both groups.
- PCC's Reducing Reoffending Strategy was published in June and informs the updating of the Worcestershire Reducing Offending Strategy

Crime data/monitoring: A range of data is produced to monitor the offender cohorts which is in turn reported to the OPCC. Work continues with analysts to present data and analysis at a West Mercia wide level with a clear understanding of performance in relation to the 7 pathways:

- Education, Training & Employability,
- Substance Abuse ,
- Accommodation,
- Health and Social Care,
- Children and Families of Offenders,
- Attitude, Thinking and Behaviour
- Finance, Benefits and Debt.

In comparison to the first quarter of 2016, reoffending by the IOM Cohort is much lower, suggesting the intensive work being done with the cohort is having a tangible impact on their offending rates. It also reflects the changing makeup of the cohort, as more high harm offenders continue to be included, who do not tend to commit crime in volume. There are currently 141 IOM subjects from Worcestershire of whom 56 are being managed in the community.

Harm Reduction

Hate Crime:

Hate crime is not recorded as a specific crime type, but a marker is applied to offences to enable analysis. It is primarily led by the CSPs through their Hate Incident Partnerships (HIP)

2016/17

- Support for the Police campaign on Hate Crime week commencing 8 October 2016. Supporting Fortis Living's event "Pride and Prejudice" event.

2017/18

- Officers to support the Hate Crime week campaign October 2017.

Following the EU Referendum there was an increase in reported Hate Crime in both North and South Worcestershire, specifically Racial/Religious Hate Crime affecting the years totals: 467 in 2015/16, 661 in 2016/17 an increase of 41%. Hate Crimes are reviewed on a daily basis and it is apparent that the volume of reports is now increasing too. Local Authorities and CSPs are working locally to try and reduce community tensions and are closely monitoring the situation.

Recent terror attacks have also resulted in a spike this year (2017/18).

There has been no formal analysis into the causes behind the rise but it is likely that it is a mixture of, on the one hand, an *actual* increase on the ground (spurred on by Brexit rhetoric and terror attacks) and on the other hand because of the former there has been an increase in media coverage re hate crime in the media, which has no doubt encouraged more people to come forward than may have done otherwise.

Tension monitoring is to be a focus for the Prevent Strategy Group in 2017/8.

Prevent Duty:

The duties placed on Local Authorities under the counter terrorism legislation have required the Council to review its previous approach to Prevent. This is an area of significant officer activity to ensure WCC complies with the Prevent duties.

A WCC PH officer chairs the statutory Channel Panel which is a multi-agency group that considers voluntary referrals of children, young people and adults where there are specific Prevent related safeguarding concerns about radicalisation or extremism.

A Worcestershire Prevent Strategy group is led and chaired by WCC PH to ensure that Prevent is being effectively embedded across the area. The Group consists of the "Specified Authorities", to whom the Prevent duty applies. The Group will collectively reassure itself and other key agencies such as the SCB and the two Safeguarding Boards that the Specified Authorities are doing what they need to do meet the Prevent duties. A short action plan is being finalised to that end and it will also incorporate some of the recommendations from the annual Police Special Branch Counter Terrorism Profile (CTLP) for Worcestershire, which is a restricted document.

There are a number of Prevent duties, the most significant being to ensure that the WCC workforce is fully aware of the Prevent duty and how to apply it where required. Other duties include a requirement that new WCC commissioned contractors ensure that their

staff are appropriately briefed on Prevent and that other WCC policies such as the booking and use of WCC public buildings to ensure they are not used for purposes of radicalisation and extremism.

Ofsted, as part of their examination of Children's Services, considered WCC's Prevent arrangements and found " Effective governance arrangements, accountable through the 'Safer communities' board, enable the local authority to meet its statutory requirements concerning 'Prevent' and 'Channel' panel duties. An increased number of referrals from a broad spectrum of agencies are considered by a well-attended monthly 'Channel' panel."

The CTLP concludes that Worcestershire is considered to be a safe and low risk area in relation to risks of terror attacks but all parties must be vigilant and have polices and processes in place to ensure that risk is mitigated.

2016/17

- WCC Senior Leadership Team were fully briefed on the Prevent duties and they agreed the establishment of an officer task and finish group to steer this work.
- Reports on the Prevent duty to the Adults and the Childrens' Safeguarding Boards.
- Staff awareness raising events on radicalisation and extremism provided for WCC staff via the Home Office Workshop to Raise Awareness of Prevent (WRAP) briefings and Prevent eLearning packages.
- The Council finalised its arrangements to receive Prevent referrals and make onward referrals to the Channel Panel where there are concerns about radicalisation or extremist views.
- Setting up of triage arrangements via the WCC Family Front Door and Adult Safeguarding team for referrals.
- PH officers briefed WCC Elected Members on Prevent and the Channel arrangements in three sessions
- Prevent briefing for Worcestershire Voices Board to assist the voluntary sectors response to prevent and dealing with any Channel referrals.
- Prevent presentation at the Hate Crime day Oct 2016
- Prevent is a part of all contracts, the HR handbook and Room Booking policies

2017/18

- Reports on the Prevent duty scheduled for the Adults and the Childrens' Safeguarding Boards.
- Presentations on Prevent at the Learning Disabilities carers and Autism Forums have taken place
- PH officer has presented at Christopher Whitehead School on radicalisation during citizenship day
- Work ongoing to identify and share tension indicators in a timely fashion
- PH developing a new approach to awareness raising and training within WCC and Partners' staff
- WCC SLT has agreed an organisational mandate for awareness training across the Authority.
- SLT have received a briefing on Operation Argus (the strategic response to the threat of marauding terrorist attack)
- New Elected Members to be briefed on Prevent as part of their induction
- Focus on Engagement and Cohesion through District activity is being discussed as part of a T&F sub-group of the Prevent Strategy Group

Redacted data is presented to Adults' and Children's Safeguarding Boards as well as to the Prevent Strategy Group.

Domestic abuse:

The Worcestershire Forum against Domestic Abuse has continued to work towards the prevention and reduction of domestic abuse in all its forms.

2016/17

- Re-introduction of the Specialist Domestic Violence courts (SDVC) into Worcestershire in August 2016, with a resulting increase in first time guilty pleas.
- The second annual Magistrates conference, with 120 attending from across West Mercia. WCC are currently supporting Shropshire to deliver a half day event.
- Now holding Multi Agency Risk Assessment Conference (MARAC) for Worcestershire every two weeks.
- Three further Domestic Homicide reviews have been referred with two being undertaken.
- Successful 16 days of action campaign with a social media campaign #LeadersSayNo which had significant national social media coverage.
- In September 2016 the DA co-ordinator organised a training event "Safeguarding Children, Preventing Homicide" for Family Front Door teams. In addition further sessions have been delivered with Adult social care teams and numerous GP sessions.
- A conference for Adult Social Care entitled "Safeguarding Victims, Preventing Homicide" ran on the 2nd December. The event was a result of emerging issues that have been identified from Worcestershire Domestic Homicide Reviews and to raise awareness across the workforce.
- The DA Forum has collaborated with the Children's Safeguarding Board on developing Healthy and Respectful relationships agenda, and a new toolkit for schools of recommended materials for young

2017/18

- A new DA service has been recommissioned by WCC PH from July 2017 with West Mercia Women's Aid and Rooftop Housing Group.
- New Domestic Abuse Strategy 2017-20 launched with action plan.
- A series of bids made under the End Violence against Women and Girls Home Office fund and Transformational fund.
- A successful bid made to the DCLG for funding to support work with BME victims.
- Work underway with housing providers to enhance role with domestic abuse. One workshop held, more planned.
- Working with the Children's Safeguarding Board and Adult Safeguarding Board an innovative system for approving authors / chairs for statutory reviews (DHR's, SAR's and SCR's) was launched on social media in July.
- DA training review in progress. This will seek to secure some convergence with both adults and children's services.
- Worcestershire MARAC arrangements positively highlighted within the recent Ofsted inspection of children's services
- Professionals DA information pack reviewed and re-launched August.
- Continue to work with the PCC to explore perpetrator programmes to address a gap in demand and service provision
- The DA Forum Children's Group re-formed under the chair of Assistant Director of Children's Services with new focus on audit and assurance that children are safer.

<p>people is being made available.</p> <ul style="list-style-type: none"> Regular DA Forum Newsletter produced which sets out the activities and issues relating to DA. 	<ul style="list-style-type: none"> Audits are planned on a number of children repeatedly being exposed to DA.
--	--

Crime data/monitoring:

Between January 2016 – January 2017 there has been a 16% increase in the recording of domestic abuse across Worcestershire (10,676 cases). The increases in reported crimes are mirrored in increased calls to the specialist domestic abuse helpline by a further 53%.

a 50% increase in cases at MARAC with 753 high risk cases being discussed compared to 502 the previous year. Despite the increase we have seen a decrease in the number of children being repeatedly exposed 5 and 3 times by 11% and 8% respectively, though have seen a 2% rise in the total number of children being exposed. We have seen a significant rise in the number of repeat victims but are still within the acceptable banding level set out nationally Safelives.

Work undertaken with Children's Services has revealed that domestic abuse is the highest risk factor in assessments and significant in both those children on Child protection plans and Looked after children.

Sexual Violence/Child Sexual Exploitation (CSE):

NHS England, in conjunction with the PCC is the lead commissioner of health services for victims of sexual violence and rape, with Sexual Assault Referral Centres (SARCs) in England, being where the health care and therapeutic pathways and wider Sexual Assault services are provided. The SARC, based in Bransford Worcestershire, is the main centre in West Mercia and it currently operates under contract to G4S, but is due to be recommissioned. A paediatric SARC service was recommissioned earlier in 2017.

Additionally the PCC currently commissions a number of projects that support victims of rape and sexual violence primarily through WRASAC in Worcestershire, who provide a range of services including Independent Sexual Violence Advisors (ISVA) for women, males, families and children and young people.

The Children's Safeguarding Board has a CSE strategy and comprehensive action plan designed to take an overarching approach to tackling. The SCB and CSP's fully support those objectives and the work is led by the CSE strategy and operational groups. The Family Front Door has developed a triage system whereby daily multi agency meetings assess CSE and missing young people cases.

2016/17

Support for the Police campaign on "Stop Rape Now" in September and December 2016.

2017/18

- CSE strategy and action plan being updated supported by WCC officers.
- PH team completed a CSE self-assessment for Public health England.
- PCC to report back on sexual violence to the September Police and Crime Panel.

Crime data/ Monitoring:

In 2016/17

- There were a total of 702 rape and sexual offences in North Worcestershire, an increase of 24% from 2015/16. 60% of reported rapes occurred within the last 12 months.
- There were a total of 775 rape and sexual offences in South Worcestershire, an increase of 25% from 2015/16. 57% of reported rapes occurred within the last 12 months.

Drugs and alcohol:

The OSPB scrutiny exercise underway entitled 'Effectiveness of the Prevention and Recovery Drug and Alcohol Misuse Service', which commenced following an Adult Care and Wellbeing O&S Panel on 16 March 2016, to consider the drug treatment service commissioned by PH reported favourably and the agreed contract with current provider, Swanswell, is to be extended to 4 years until March 2019

The Council's commissioned service provider Swanswell has made significant improvements in positively supporting criminal justice outcomes and works very closely with the Police and probation services in relation to arrest, people in custody, treatment orders and requirements, working in prison and supporting the wider operational and strategic meetings as necessary.

There are significant challenges for all key agencies regarding the use of Novel Psychoactive Substances (NPS) and the impact of changes in legislation on NPS continues to be monitored closely.

2016/17

- The co-occurring MoU between Swanswell and WHACT was agreed and signed 15.12.2016
- Public Health has developed a Twitter account and a Facebook page to provide information on drugs e.g. information on NPS targeted at festival goers.
- Support for the West Mercia Police campaign around NPS in November 2016.
- Use of Public Health as a formal consultee relating to licencing applications is under way, with a focus upon the impact of crime and disorder.
- Public Health working in partnership with Worcester Business Improvement District (BID) and licensees in Worcester City to support responsible licencing schemes such

2017/8

- Following successful evaluations nationally, the Blue Light initiative, to tackle change resistant drinkers, is being introduced in Worcester City as a partnership between Alcohol concern and Swanswell.
- Critical 10 group in Worcester City working with the 10 most resource intensive individuals to be used as the "intelligence cell" for homelessness activity in Worcester.
- Best Bar None (licensee run supported by agencies including PH) is operating in Worcester and Bromsgrove and a scheme in Malvern and Redditch is being considered.
- A H&WBB Alcohol event will be held on November 15th which coincides with Alcohol Awareness Week.
- PH now provides conditions for alcohol licencing applications to ensure safe

as Best Bar None and Purple Flag.	<p>enjoyment of alcohol and a toolkit has been produced to support the process.</p> <ul style="list-style-type: none"> • Regional pilot scheme with West Midlands Ambulance service introduced to provide data to inform the licensing process. • Government National Drug Strategy released in July 2017 is under consideration by PH team.
<p>Crime data/ Monitoring: In 2016/17 and 17/18 performance against all key performance indicators, including those regarding alcohol, opiates and non-opiates, has continued to improve. In addition, improvements for opiates and alcohol are in line with the top quartile range for comparator local authorities. From this year, the HWBB is assessing its performance on alcohol & crime using the violence against person (with injury) with an alcohol marker metric – this has consistently reduced when measured as a percentage of overall violent crime (which has risen considerably): 1437 crimes constituted 8.2% of violent crime in Feb 2014 - Feb 2015 whereas 1821 made up 5.7% of the total in Feb 2016 - Feb 2017.</p> <p>Since September 2016, PH has received 60 applications for comment on new licences and variations.</p>	

Funding and commissioning:

Set out below are the headline PH costs in relation to community safety related activity. PH community safety related expenditure 2016/17 (rounded) and projected for 2017/8. The staffing equates to the Full Time Equivalent posts who have community safety related functions as part of their wider PH roles.

Staffing (2 FTE's)	<p>Actual Expenditure 2016/7 £138,580</p> <p>Projected Expenditure 2017/8 £144,380</p>
Alcohol and Substance misuse contract:	<p>Actual Expenditure 2016/7 £3,995,141 plus £106,000 funded by West Mercia Police and Crime Commissioner</p> <p>Projected Expenditure 2017/8 £3,798,000 plus £106,000 funded by West Mercia Police and Crime Commissioner</p>
Domestic Abuse contract:	<p>Actual Expenditure 2016/7 £462,000pa</p> <p>Projected Expenditure 2017/8 £ 417,000pa</p>

This page is intentionally left blank

Appendix 2

Community Safety Governance in Worcestershire



This page is intentionally left blank

Reducing Crime Against People at Risk Scrutiny Task Group (June 2014): Update on progress against recommendations

Recommendation	Original CMR response	Update July 2017
<p>R1 - Since a primary barrier to reporting and addressing domestic, hate and honour-based abuse and crime is a lack of awareness, we strongly believe there is a need for increased visibility of awareness campaigns in the county, in particular among schools and businesses. We recommend that the Health and Well Being team work with partners and the media to develop ongoing co-ordinated campaigns. This work should involve the County Council's Marketing and Communications team, who can provide advice and guidance on the best ways to gain positive publicity at minimal cost.</p>	<p>This is a very important point and one that is at the forefront of the work of the Health and Well-being (HWB) team through their co-ordination and leadership roles in relation to domestic abuse/sexual violence (DA/SV) and hate crime. Significant awareness raising work is carried out by the Worcestershire Forum Against Domestic Abuse (there is a specific public awareness sub group), there is comprehensive information placed on the DA/SV website, there are regular news bulletins, various conferences and training seminars that take place across Worcestershire and increasingly in co-operation with the West Mercia Police and Crime Commissioner (PCC). Public awareness raising is carried out locally by Community Safety Partnerships and the more recent development work on hate crime has been an excellent example of that.</p> <p>The HWB team work closely with their own communications officer (who sits within the Council's Marketing and Communications team) in terms of co-ordinating press releases and dealing with extensive media enquiries. There is a HWB annual</p>	<p>Significant work has continued over the past years through the Health and Wellbeing team leading to enhanced reporting of domestic abuse year on year. Between January 2016 – January 2017 there has been a 16% increase in the recording of domestic abuse and a 53% increase in calls to the helpline. A series of public awareness campaigns have contributed to this including work by the Adult Safeguarding Board. The DA Forum Newsletter has continued to develop and provide comprehensive information to a wide audience. The White Ribbon campaign continues to go from strength to strength, with Worcestershire being awarded White Ribbon status and making up 28% of all the national pledges. As part of this campaign in 2016 the WCC Chief Executive and many other leaders within the Council and Worcestershire organisations supported the #LeadersSayNo initiative on social media which received national attention.</p> <p>The new partnership, "Family Front Door" team includes officers from children's and adults social care, the Police and Health who carry out a daily review (triage) of</p>

	<p>campaign planner and for instance this includes the annual 16 days of action in November to highlight the issue of DA to the community and this year in October a new Hate Crime awareness week. We would welcome the full involvement of members of the scrutiny panel and members in general to help support the work of these campaigns.</p> <p>We will continue to look at new ways of awareness raising and encouraging partners, stakeholders and the public to help tackle these challenging issues, through our commissioning and the Council's wider leadership role.</p> <p>This work positively impacts upon the Council's safeguarding role particularly regarding vulnerable adults with learning disabilities and children and young people, ensuring their safety and reducing the risks of them needing social care intervention, or entering the care system as a result of family domestic abuse. The Early Help Hub acts as a single point of contact for families to use if they want help and don't know where to go. The Early Help Hub and its website is a useful vehicle for communicating messages out to families.</p>	<p>domestic abuse incidents leading to enhanced safeguarding of vulnerable persons.</p> <p>North Worcestershire Community Safety Partnership oversaw delivery of material for Hate Crime Awareness week 2016 and commissioned an evaluation of the impact from "Busking for Advice" who delivered the outreach activity. While this evaluation is hard to articulate in quantitative terms, it is evident that it caused people across Worcestershire to engage, on the street, with the issues of hate crime being challenged.</p> <p>The Public Health team have contributed to county Hate Crime events in October 2016 and February 2017.</p>
<p>R2 - We recommend that the Health and Well Being Team work with Hate Incident Partnerships in Worcestershire</p>	<p>West Mercia Police have systems in place where daily audits are carried out of all incidents reported to ensure that any hate</p>	<p>WM Police take every opportunity to raise awareness regarding hate crime, and liaise regularly with a range of learning</p>

<p>to explore ways in which the present system for reporting incidents of hate crime, such as those experienced by people with learning disabilities on public transport, can be improved to ensure that every incident reported is responded to and acted on appropriately. This could include, for example, raising awareness of features of local school uniforms to help identify young people who may be committing abuse.</p>	<p>incidents or hate crimes are identified and acted upon appropriately. It is to the credit of our police colleagues that information on any hate incidents or hate crimes is also shared with the Hate Incident Partnerships (HIPs) and other groups such as the Learning Disabilities Hate Crime Group in order to seek the advice and support of key partners. In this way, solutions can be found to ongoing problems and partners can share additional information with the police which may be relevant. A key issue here is that the vast majority of hate incidents go unreported, which prevents victims from receiving any service or support. A vital role of the HIPs will be to increase reporting rates in order to ensure that all victims can receive the support they need. It will be important to engage with transport providers as part of the awareness raising work in order to identify which bus routes, or which schools, are posing problems to the wider community. Although we have extensive anecdotal evidence to suggest that school students travelling on buses have caused issues, the police data currently does not support this. If we are to effectively tackle these problems it will be vital to build up a clear picture of what is happening, in order for resources to be targeted where they can achieve the most positive impact.</p>	<p>disability groups, within Worcestershire notably "Our Way" and "Speakeasy NOW" to raise awareness/encourage reporting. The police have held a number of events including one relating to Learning Disability Hate Crime at Hindlip, involving people with learning disabilities and their carers who are key to increasing reporting for LD hate crime. Good practise work in the community continues with Fortis Living currently planning autism-related awareness events for both their customers and their own staff. WCC Health and Wellbeing team fully support and contribute to the partnership work on Hate Crime.</p>
<p>R3 - Public transport providers, in</p>	<p>The Deputy Police and Crime</p>	<p>Work has continued in relation to public</p>

<p>particular bus companies operating services in Worcestershire, need to recognise their role in ensuring that passengers can travel without fear of abuse from others. The awareness, attitude and willingness to intervene of bus drivers varies greatly, but is not acceptable that the sole person in charge of a bus is unprepared or unwilling to address hate crime or related anti-social behaviour from passengers; therefore we strongly recommend that bus companies with contracts in Worcestershire ensure all drivers are trained in Equality and Diversity, and in dealing with anti-social behaviour. We suggest the County Council's Health and Well Being Team, and Hate Incident Partnerships, work together with bus companies to ensure appropriate training is delivered, and to follow up on progress.</p>	<p>Commissioner for West Mercia (DPCC) is currently in the process of writing to all of the transport providers across the region asking them to engage with Police and Community Safety colleagues to do more to tackle hate crime. County Council officers, Police and Community Safety partners have previously held meetings with transport providers to discuss the issue but with limited success. We await the response to the DPCC and will work with him and the CSPs accordingly to tackle this issue.</p> <p>Some transport providers, notably Arriva, have been willing to engage and have previously placed posters on the outside of their buses to raise awareness of disability hate crime.</p> <p>Through the "Choose How You Move" initiative, Worcestershire County Council has recently granted £22,000 to Redditch Borough Council to assist with the delivery of a project aimed at tackling hate crime on public transport. The project will involve 15 young people with learning disabilities from the Redditch area, each of whom will be given a 12 month bus pass for 2015. Each young person will also be given the means to record their own video diaries and written records of their experiences, both positive and negative, as they travel around the area on public transport. The</p>	<p>transport issues. This has culminated in a specific event at the Worcestershire Peoples Parliament on 25/11/16 regarding concerns about hate crime and issues for people with disabilities on public transport. Pledges and actions were made at the event by a range of agencies, including, London Midland Bus Co, First Bus Co, British transport police, West Mercia police, WCC, Regulatory Services, B&H taxis. This included supporting a new "access travel wallet", training for bus drivers and taxi drivers on hate crime awareness and the Safeplaces scheme and inviting disabled people onto advisory groups.</p> <p>Redditch BC is working with 15 young people through Heart of Worcestershire college – Redditch, who have a disability but travel independently on public transport. Their experiences of using public transport are being evaluated over a 12 month period, with their recommendations then being used to work with travel companies to develop a better experience for disabled people using public transport.</p> <p>The project aims to deliver monthly Group awareness sessions alongside a one to one weekly mentoring session with each of the attendees. Through these sessions the experiences of the young people will</p>
---	--	---

	<p>15 volunteers will be assisted to act as 'travel ambassadors', encouraging other people with learning disabilities to get out and about and to use public transport more often. The details of any negative experiences encountered will be shared with North Worcestershire HIP and West Mercia Police and will be used to inform their work with local schools and businesses. Diamond Bus Company, the major provider of public transport in the Redditch area, will also work collaboratively with North Worcestershire HIP to use the information from the 15 volunteers as part of their driver training programme from 2016 onwards.</p> <p>If the pilot project is evaluated as successful then it is planned to roll out projects using the same model for other districts and other transport providers across the county. The Council's HWB officers are fully engaged in this partnership work to ensure the safeguarding of vulnerable adults and young people with learning disabilities.</p>	<p>be recorded and evaluated. This information will be used to write a training programme for bus companies and be used to develop permanent service changes and materials which will be used by public transport providers. The Travel Ambassadors will then be supported to continue this educational work with different groups in the community. The first filming session went well with the participants and the first group awareness session on personal safety was held at the end of the summer term, with all 15 young people attending. The first incentive session was held on the 11th August.</p>
<p>R4 - A primary concern arising in the scrutiny was the lack of clarity regarding the various service providers, organisations, boards and groups involved with identifying and eradicating abuse, and how these all fit together without duplication. There is a</p>	<p>It is widely acknowledged that the current partnership landscape is complex, with numerous different agencies and groups working to raise awareness of, and tackle the issues, focussed on by the report. It can be seen as a positive testament to how many partners are fully involved and</p>	<p>A full independent peer review of community safety partnership governance took place in 2015, culminating in a comprehensive set of recommendations to the Worcestershire Safer Community Board and the two Community Safety Partnerships. This has resulted in the</p>

<p>need for simplification and increased transparency. We therefore recommend that the Health and Well Being team work with partners and service providers to clearly set out the various bodies involved, including present and planned funding arrangements.</p>	<p>support the work to eradicate abuse that the governance arrangements have been established, each with a common goal. I fully support the recommendation to try and clarify and where necessary simplify the landscape, however, it will be important to ensure that the added value of each group is considered and taken into account when making any future decisions.</p> <p>The annual Community Safety Agreement for 2014/15 has published a landscape diagram of current partnership arrangements, along with details of the functions of each key group. This should assist with an understanding of the role of the key groups.</p> <p>The Safer Communities Board has also recently contacted partners from each responsible authority to discuss a possible review of existing partnership arrangements. We are currently awaiting the final responses.</p>	<p>rationalisation of meetings, CSPs carrying out improvement audits of their practise and implementing these with some additional focus on LA scrutiny of the CSPs. The issue of possible merger of community safety partnerships is for the present time held in abeyance. Working arrangements are kept under review to ensure effectiveness and efficiency.</p> <p>A joint working protocol has been signed by the chairs of the Adults and Children Safeguarding Boards, the Health and Wellbeing Board and the Safer Communities Board and formal meetings are now operating between the Chairs and officers from those Boards to ensure there is full strategic oversight and collaboration between them.</p>
<p>R5 - 'Reducing Crime against People at Risk' should be a strand of the annual Overview and Scrutiny Performance Board review of Crime and Disorder. This will facilitate, for example, follow-up scrutiny of how the new Worcestershire Forced Marriage, Honour-based Violence and Female Genital Mutilation (FGM) Protocol,</p>	<p>I fully support this recommendation and agree that this could within the overall annual report be a specific focus to take account of the current scrutiny work; drawing fully on the work of the CSPs and other key partners such as the Police. This is of significance to the County Council's duties in relation to community safety and ensuring that we meet our safeguarding</p>	<p>This Protocol has been further reviewed, updated and jointly agreed by the Boards.</p>

<p>presently going through the approvals process, works in practice.</p>	<p>responsibilities.</p> <p>There is close strategic and operational co-operation taking place between the Adults and Children's Safeguarding Boards and County Council HWB officers. For instance the Forced Marriage, Honour based Violence and FGM protocol was developed and agreed jointly by the Worcestershire Forum Against Domestic Abuse, the Worcestershire Safeguarding Adults Board and the Worcestershire Safeguarding Children's Board and was formally launched at an event held at the University of Worcester in May 2014. Initial feedback indicates that the protocol is being used and has been well received by partner organisations.</p>	
<p>R6 - These scrutiny sessions should include relevant officers from West Mercia Police, in order to share progress on police initiatives and partnership working. For example, Members will be interested to hear of progress in the work with Speakeasy NOW to engage schools to help reduce abuse of people with learning disabilities, in the engagement with bus companies to establish ways to address such abuse, and in continuing engagement with schools to raise awareness of the impact of abuse and support young people in developing</p>	<p>I support this recommendation and the police as a Responsible Authority along with the PCC will be keen to demonstrate the positive impact that their work will be having.</p>	<p>This is covered in R3 above.</p>

<p>respectful behaviours.</p> <p>R7 – We fully support the planned roll-out of the Safe Places scheme across the county, which provides time out and a quiet space for anyone who needs this, including but not limited to victims of abuse. This scheme should include ongoing refresher training for involved businesses to ensure that the initiative continues to be effective, and a progress report should be requested as part of the annual Overview and Scrutiny review of Crime and Disorder.</p>	<p>At the People's Parliament in June, colleagues from Worcester City 'pledged' to establish the Safe Place Scheme in Worcester, with support from partners including West Mercia Police, Our Way and Speakeasy Now. Partners have also held positive meetings to discuss how to roll out the scheme across all other districts of Worcestershire, with a project plan currently being finalised, along with a funding bid to the PCC to ensure the scheme is established as soon as possible. In order to ensure the scheme's success, West Mercia Police will work closely with volunteers from Our Way and Speakeasy Now, to provide training to the businesses and premises who wish to register as safe places. They will then return to check on each premises on a regular basis to ensure all staff are aware of the scheme and to provide refresher training as required. Within West Mercia Police, the Safer Neighbourhood Teams and local PCSOs will take a lead, as they are best placed to incorporate this into their existing duties. The North and South Worcestershire HIPs will lead on the work to raise awareness of the Safe Place Scheme within the wider communities, incorporating awareness of the scheme into their existing work with schools and businesses, and also targeting other community groups such who may be potential users of the scheme.</p>	<p>Safe Places has now been comprehensively rolled out to towns across Worcestershire in conjunction with Our Way advocacy.</p> <p>There are 118 businesses signed up to the Safe Places scheme across Worcestershire, with each business and its staff receiving an awareness pack and process map to support them.</p>
---	--	--

<p>R8 - In addition to promotional work presently underway, we recommend that Worcester City Council considers raising the profile of its Hate Crime e-learning module, <i>Tackling Hate Together</i>. In order to maximise access to this valuable learning opportunity, it would be beneficial for a link/ publicity to be available from the front page of the City Council's website.</p>	<p>Worcester City Council has already put the link to the Hate Crime e learning module onto their website and so it is freely available to be utilised by anyone in the County.</p> <p>A small working group is being convened with colleagues from both North and South Worcestershire HIPs to consider the awareness raising of hate crime and also the marketing of promotional material including <i>Tackling Hate Together</i> and other material such as a DVD produced by North Worcestershire colleagues. The short term plan is to use Hate Crime Awareness Week, 11 – 18 October, as a platform to obtain some local media coverage and County Council officers will be supporting the co-ordination of this. The County Council is currently undergoing a revision of its webpages and we will incorporate new materials as soon as we are able.</p>	<p>The learning module has been accessed 289 times since being introduced. The City Council have reviewed the module it has now withdrawn as it was not cost effective</p>
<p>R9 - We request that the Cabinet Member with Responsibility for Health and Well Being provides a breakdown of the money which has gone back into domestic abuse services as a result of changes following the 'Future Lives' consultation results, indicating what this will cover and whether this funding is transitional (to cover the period up to March 2015) or will be available long-term.</p>	<p>As agreed by Cabinet the future funding of the commissioned domestic abuse service is retained at the current level of £879,236 until 31 March 2015. From 1 April 2015 the funding will be in line with Future Lives decisions of £462,400 and the Council is currently working on the recommissioning of services.</p> <p>We are working with partners to mitigate this and considering new service</p>	<p>The PCC continues to support victim focused services notably in relation to domestic abuse and sexual violence.</p> <p>A new Domestic Abuse Service went live on 1st July 2017. It was awarded to West Mercia Women's aid and Rooftop Housing Group. The new contract award is for £417k per annum. The new Service includes 1:1 advice and support for victims of domestic abuse, group work,</p>

	<p>approaches through the current re-commissioning process. We will be striving to continually improve the support available to victims of domestic abuse and their families and the emphasis will be upon ensuring that the maximum benefits and outcomes are obtained from existing services. That will be achieved through further enhancing practical and formalised co-operation between agencies and being innovative, under circumstances where financial resources are under significant pressure.</p> <p>Therefore recommissioned services from April 2015 will have an explicit focus upon universally available service provision within the county to support and protect victims and their families and in particular ensuring the safeguarding of children. DA service providers will be required to work closely with the Stronger Families Domestic Abuse Services and Early Help providers to remove any duplication or repetition of effort and to ensure the maximisation of volunteering support and capacity to enable victims and families to lead more settled and safer lives in the community.</p> <p>Also as part of the Future Lives decision there has been the transfer of £911,000 check annual funding to the Council's Children's Services Directorate for housing</p>	<p>supported access to emergency accommodation, transition to mainstream accommodation and the development of peer support and volunteers within the community.</p> <p>WCC has also been successful in an application for DCLG funding of £99,890 to provide support to access accommodation for ethnic minorities who are victims of domestic violence until March 2018. This will be focussed on the most vulnerable who are currently under-represented in mainstream services, including people with associated mental health problems and substance misuse dependency. The funding will also facilitate the involvement of people from ethnic minorities to participate in partnerships influencing provision for victims of domestic abuse.</p>
--	--	---

	<p>related support for young people which is a further service that can support young vulnerable people who are at risk and are potentially homeless.</p> <p>The recommissioning will also include the PCC funding complementary services, such as the Independent Domestic Violence Advisors (IDVA) with other related options presently under consideration for funding. All opportunities to jointly commission or draw funding (statutory, private or charitable) and other universal services into helping tackle domestic abuse will be continue to actively be pursued across the partnerships. Excellent partnership arrangements with the PCC have ensured close co-operation regarding domestic abuse and sexual violence services in Worcestershire and in 2014/15 the PCC has provided £79,000 for the IDVA service and £159,000 (extrapolated West Mercia figure) for the Independent Sexual Violence Advisor (ISVA) service.</p> <p>The PCC is also funding project work, led by the Community Safety Partnerships, to tackle hate crime, with £8,000 of funding being used to support activities including Worcestershire's Hate Crime Awareness Week, scheduled for 11 – 18 October. The PCC has recently awarded £20,000 to the Worcestershire Safer Places project for vulnerable people, which was highlighted</p>	
--	---	--

	<p>at the Scrutiny Panel.</p> <p>The Council also fully actively supports the strategic and partnership work through the HWB team and the DA co-ordinator in particular and this approach ensures the effective co-operation between key agencies to maximise the assistance to victims and their families with examples of this being demonstrated to the Scrutiny Task Group.</p>	
--	---	--

OVERVIEW AND SCRUTINY PERFORMANCE BOARD 7 SEPTEMBER 2017

MEMBER UPDATE AND CABINET FORWARD PLAN

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to:
 - (a) Receive an update on emerging issues and developments within the particular remit of each member of the OSPB, including an update on each Overview and Scrutiny Panel and Task Group;
 - (b) Consider the Council's latest Forward Plan in order to identify:
 - any items it would wish to consider further at a future meeting; and
 - any items it would wish to refer to the relevant Overview and Scrutiny Panel for further consideration;

Member Updates

2. In order to ensure that Members of the OSPB are fully informed about issues relating to scrutiny in Worcestershire, communication between Members is essential. To assist in this, it has been agreed that an item will be placed periodically on the OSPB agenda to enable each member to feed back on emerging issues and developments within their remit. This will also provide an opportunity to highlight possible future agenda items. Regard for the Council's statutory requirements in relation to access to information will be critical.

3. Board Members' areas of responsibility are as follows:

- Adult Care and Well-Being Overview and Scrutiny Panel – Juliet Brunner
- Children and Families Overview and Scrutiny Panel – Fran Oborski
- Economy and Environment Overview and Scrutiny Panel – Alistair Adams
- Corporate and Communities Overview and Scrutiny Panel – Kit Taylor
- Health Overview and Scrutiny Committee (HOSC) – Paul Tuthill
- Crime and Disorder – Paul Middlebrough
- Quality Assurance – Liz Eyre

4. As part of their role, it was agreed by the Strategic Leadership Team (SLT) that scrutiny lead members should receive regular briefings from the Directorates they are shadowing. These briefings, alongside the Forward Plan (see below), can be used to help identify any emerging issues that may be appropriate for future scrutiny. Recognising that work across the County Council is of interest and value to all OSPB members, the notes from these briefings (where produced) are available to all members electronically.

5. Members may also be leading scrutiny task groups. It will be important for Members of OSPB to be aware of how each scrutiny is developing so that they can fully consider the final report.

6. Overview and Scrutiny Panel Chairmen are asked to feedback on:

- progress on the work of their Panels and any scrutiny task groups they are leading;
- key issues from the Directorate that may be appropriate for future scrutiny;
- performance information they have queries or concerns about;
- items in the Forward Plan which they consider may be possible issues to scrutinise; and
- any other issue which they feel is relevant/of interest to the OSPB.

Cabinet Forward Plan

7. The Board will wish to take into account any issues arising from the Council's Forward Plan which is attached at Appendix 1.

8. The latest version of the Plan (available at the time of Agenda despatch) is routinely considered at each meeting of OSPB.

9. The Board is asked to consider the Council's latest Forward Plan in order to identify:

- Any items that it would wish to consider further at a future meeting;
- Any items that it would wish to refer to the relevant overview and scrutiny panel for further consideration.

10. The OSPB agreed to use a set of criteria (listed below) to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Does it examine a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

Supporting Information

Appendix 1: Forward Plan (as at 30 August 2017)

Contact Point for the Report

Alyson Grice/Samantha Morris, Overview and Scrutiny Officers

Tel: 01905 844962/844963

Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) there are no background papers relating to the subject matter of this report:

[All agendas and minutes are available on the Council's website here.](#)

This page is intentionally left blank

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

Forward Plan	Expected Date of Decision	Page No.
Severn Arts to be established as a Charitable Company in 2017 – Submission of full business plan <i>Cabinet Member Decision</i>	Week commencing 4 September 2017	4
Worcestershire Rail Investment Strategy New Entry – Key Decision	28 September 2017	5
Childrens Services – Service Improvement Plan update New Entry	28 September 2017	6
Resources Report New Entry	28 September 2017	7
Persore Infrastructure Improvements New Entry – Key Decision	28 September 2017	8
Worcestershire Local Transport Plan 4 New Entry – Key Decision	19 October 2017	9
Adoption of the revised Joint Municipal Waste Management Strategy (2017 addendum)	19 October 2017	10
Kidderminster Rail Station – progress New Entry	19 October 2017	11
Churchfields Kidderminster – Infrastructure Improvements New entry – Key Decision	2 November	12
Regional Adoption Agency – business case New entry	2 November	13
Worcestershire Safeguarding Children Board Annual Report 2016/17 New entry	19 October or 2 November 2017	14
'Called In' Decisions or Scrutiny Reports Potentially Key Decision	Within the plan period	15
Notices of Motion Potentially Key Decision	Within the plan period	16

All entries will be for decision by Cabinet unless otherwise indicated

This page is intentionally left blank